

## OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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### MINUTES OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE MEETING HELD ON 7 JULY 2015 AT KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.

#### Present:

Cllr Simon Killane (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Christine Crisp, Cllr Stewart Dobson, Cllr Jon Hubbard, Cllr Jacqui Lay, Cllr John Noeken, Cllr Stephen Oldrieve, Cllr Jeff Osborn, Cllr John Walsh, Cllr Bridget Wayman, Cllr Howard Greenman, Cllr Chuck Berry and Cllr David Jenkins (Substitute)

#### Also Present:

Cllr George Jeans, Cllr Philip Whalley, Cllr Jane Scott OBE, Cllr Anthony Trotman, Cllr Philip Whitehead and Cllr John Thomson

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#### 58 **Apologies**

Apologies were received from Councillors Glenis Ansell and Gordon King.

Councillor King was substituted by Councillor David Jenkins.

#### 59 **Minutes of the Previous Meeting**

The minutes of the meeting held on 19 May 2015 were presented for consideration, and it was,

#### Resolved:

**To APPROVE and sign as a true and correct record.**

#### 60 **Declarations of Interest**

There were no declarations.

#### 61 **Chairman's Announcements**

There were no announcements.

#### 62 **Public Participation**

There were no statements or questions submitted.

## 63 Project Boards: Wiltshire Online

The 'Wiltshire Online' project for superfast Broadband rollout across Wiltshire was designed to deliver fibre broadband to the county. A Wiltshire Council Project Board has responsibility for overseeing the rollout under the direction of the responsible Cabinet Member, and assistance and monitoring had been provided by a scrutiny representative on the Board, Councillor George Jeans.

As requested by the Committee at its meeting on 3 March 2015 to supplement the regular updates from Councillor Jeans, the Cabinet Member for Communities, Campuses, Area Boards and Broadband, Councillor John Thomson, provided an update on the progress and future delivery of the Project, with additional written and verbal updates provided by Bill Murphy, Managing Director, British Telecom, Matt Lloyd, Programme Director, British Telecom, and Sarah Cosentino, Business Analyst, Wiltshire Council.

The Committee was reminded that Phase 1 of the Project aimed to secure 91% coverage across Wiltshire, and that additional funding had been secured for Phase 2 of the project to extend coverage yet further. A total of £30million had initially been invested, with just over half from Wiltshire Council, £10million from BT as the contractors who won the bid for the project, and £5million from central government. It was stated that as a result of the significant early investment from Wiltshire Council, following negotiations less matched funding had been requested by central government when the Council had sought additional funding for Phase 2 of the Project.

The Committee was assured no areas of the county received priority status over others for the project, and that rollout was determined solely on existing infrastructure where it would be best value to rollout the project next, and that any savings identified during the course of the rollouts were reinvested into the project to maximise the overall coverage that could be provided. Details were provided on how targets for total houses made suitable for upgrade and speed of connection were set and measured, including by the council's internal auditors, and confirmation that payments to BT could be withheld if targets were not met.

In response to queries it was stated that without the impetus provided by the Project and its funding, it was likely total rollout of superfast broadband would only have been around 50-60%, rather than 90+% that would now be delivered, and that although BT were responsible for upgrading the infrastructure, any internet service provided could utilise that infrastructure for their customers.

Details were sought on delays to the project, with factors such as recruiting and retraining appropriate staff, supplier issues, broken cabling ducts and compliance with Highways regulations for roadworks had added challenges in deployment. Greater than anticipated flooding in recent years had caused delays through damage to ducts, but this work was expected to be completed on schedule, and with the economic recovery supplier concerns had lessened.

Greater emphasis on communication of the successes of the rollout was requested, and attention was also drawn to the 'Wiltshire Online' website<sup>1</sup>, which included details of many misconceptions about the technologies being installed and the rollout generally.

The Committee discussed the update and thanked Bill Murphy and Matt Lloyd from BT, Wiltshire Council Officers, the Cabinet Member and Councillor Jeans for their work and updates on the project.

At the conclusion of debate, it was,

**Resolved:**

**To note the report and update on the 'Wiltshire Online' Project, and to receive details of the quarterly updates from BT to the Project Team when receiving future updates to the Committee.**

**64 Management Committee Task Group Update: Military-Civilian Integration Partnership (MCIP) Task Group**

Councillor Alan Hill, Chairman of the MCIP Task Group, provided a written and verbal update on the continuing work of the Task Group, with contributions from the Leader of the Council, Councillor Jane Scott OBE on the council's role in the partnership and its work.

It was emphasised that in some areas communities would almost double in size as a result of the Army Basing Programme and the placement of thousands more servicemen and families in Wiltshire from the closing German bases, with many complex impacts on the wider communities that required careful scrutiny. It was stated that the first tranche of incoming soldiers and service families would be arriving in September 2016, and officers, in particular from education and housing, were visiting Germany this summer to assist in determining the requirements that would result, and meetings were being arranged between civilian partners, the council, Army and Defence Infrastructure Organisation (DIO) to discuss many issues.

The Committee discussed the update from the Task Group, in particular noting the concerns over changes to the role of Military and Ministry of Defence Police impacting on the ability of Wiltshire Police to cope with additional safeguarding and policing demands, as well as how issues of employment for partners of soldiers and retirees could be aided with work with universities and industries.

The Committee also discussed potential demands on services if returning service families had high proportions of those with Special Education Needs, and ongoing discussions with the military to try to make use of army base leisure facilities for local communities as well as service families. The Leader of the Council also highlighted that despite some challenges resulting from the

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<sup>1</sup> <http://www.wiltshireonline.org/>

returning service families, great opportunities for Wiltshire would have been missed had the county not been chosen.

**Resolved:**

**That:**

- 1) The Task Group continues and its work to be driven and additional focus to be drawn from the Chairman's involvement in the upcoming "Gateway" Review.**
- 2) Future scrutiny should focus on the ability of Wiltshire police to cope with the additional demands of the Army Basing Programme and wider funding issues.**

**65 Scrutiny Engagement in Campus Governance**

As requested by the Committee at its meeting on 19 May 2015, the Cabinet Member for Communities, Campuses, Area Boards and Broadband, Councillor John Thomson, and the Associate Director (Communities and Communication), Laurie Bell, presented an update on the delivery of the council's Campuses, community based hubs designed to enhance local engagement, service delivery and partnership working.

A presentation as attached to these minutes provided details on approved budgets for existing and forthcoming campuses, at what stage of the delivery process each Campus was currently at, how they would operate, and possible areas which would benefit from scrutiny input.

The Committee welcomed the update, and discussed potential workstreams of an ongoing review of Campuses where additional scrutiny would add value to the process. The governance of Campuses was highlighted as a key area, with a review of the current Community Operations Boards responsible for preparing proposals for Campus models needed.

Other suggested area of focus included the role of Area Boards and Campuses, Communication, and financial sustainability of future campuses.

At the conclusion of debate, it was,

**Resolved:**

- 1) To establish a Campus Governance Task Group to review aspects of Campus governance, community, engagement and communication;**
- 2) To delegate to the Chairman and Vice-Chairman to prepare Terms of Reference for the Task Group and seek expressions of interest from members to serve on the Task Group.**

### **Updates from Chairs/Vice-Chairs**

#### Environment Select Committee

A presentation had been received from the Cabinet Member for Waste on the take up of garden waste collection following the recent decision to charge for this collection, and the Environment Select Committee sought and received the endorsement of the Management Committee to request consider undertaking further scrutiny of the relevant figures the relevant figures and the revenue received to ensure budget predictions were being met and what would be done if there was any shortfall or surplus.

An update was provided on the work of the Highways and Streetscene Contract Task Group, where it had been noted there had been improvements on performance in the West of the county from the previous year, although there were reports of problems elsewhere. A full report would follow in Autumn 2015.

#### Health Select Committee

It was stated that the terms of reference for the Better Care Plan Task Group would be finalised shortly, and it was hoped a final report would be shortly be prepared for the Avon and Wiltshire Mental Health Partnership Task Group.

#### Children's Select Committee

Members were updated on the ongoing Ofsted inspection, completed work on the Early Help Strategy, the establishment of the joint Task Group on Obesity with the Health Select Committee, and a report from SEND Task Group.

The Chairman of the Children's Select Committee also informed the Committee of referral of an item from his Committee, as detailed in the agenda papers, regarding the Executive Response to the report and recommendations of the Schools and the Local Authority Task Group, and sought Management Committee endorsement of the recommendation that had not been accepted by the Cabinet Member for Children's Services.

The Committee discussed the referral, as well as an update from the Chairman of the Schools the Local Authority Task Group, Councillor Phillip Whalley, and following a vote declined to endorse the referral, noting that the Cabinet Member had already considered the proposal and responded, but noted that the Chairman of the Task Group had developed an alternate proposal, and that the Children's Select Committee should seek the Cabinet Member's views on that proposal if they were still dissatisfied with the Cabinet Member's original decision.

67 **Management Committee Task Group Updates: Financial Planning Task Group and Swindon and Wiltshire Local Enterprise Partnership(SWLEP) Task Group**

Financial Planning Task Group

A report was received from the Task Group and a verbal update provided by one of its members, Councillor George Jeans, on recommendations regarding future Budget considerations. Some members also requested further work if possible on procurement, savings, consultancy use and the capital programme with regard to disposal of assets.

**Resolved:**

**That OS Management Committee:**

- 1) In keeping with the findings of the LGA Peer Challenge, invites the Cabinet Member for Finance and any opposition groups submitting budget alternatives or amendments to engage in discussion of potential or draft budget proposals with OS as early as practicable with the aim of maximising the robustness of the final product;**
- 2) Asks the Cabinet Member for Finance to retain the budget information briefing provided for all councillors within the budget setting process for 2016/17;**
- 3) Agrees that the Financial Planning Task Group should again meet to consider the budget report of the Associate Director for Finance and report its findings to OS Management Committee;**
- 4) Holds an extraordinary single item meeting to consider the budget report of the Associate Director for Finance and the recommendations of the Financial Planning Task Group, then reporting its findings to Cabinet and Council;**
- 5) In keeping with the findings of the LGA Peer Challenge and the Committee's previous resolution, invites all opposition groups to submit budget alternatives or amendments for consideration by OS as soon as is reasonably practicable before Council agrees its budget;**
- 6) Notes the LGA Peer Challenge recommendation to encourage wider member involvement on budgetary implications and challenges through the select committees; the existing mechanism through which the task group can refer budgetary issues to select committees; and the recent examples of closer working between the two;**

- 7) **Notes the task group's intention to maintain a focus on areas of high spend and to take a longer term view of the financial challenges facing the council.**

Swindon and Wiltshire Local Enterprise Partnership (SWLEP) Task Group

It was noted there had still be little progress with this task group as a result of delays working with Swindon, but that pressure would be applied to move things forward.

68 **Local Government Association (LGA) Peer Review Action Plan Update**

A report was received from the Head of Corporate Support (performance, risk and scrutiny) on progression of actions following the recent Peer Review from the Local Government Association.

The Committee was satisfied with the report and the actions as detailed in the report.

**Resolved:**

**To note the report.**

69 **Centre for Public Scrutiny (CfPS) Conference and National Scrutiny Officers Network Update**

A report was received from the Head of Corporate Support (performance, risk and scrutiny) on the Centre for Public Scrutiny Annual Conference and National Scrutiny Officer Network meeting. The Vice-Chairman, Councillor Alan Hill, also updated members on his experiences at the conference, and that in his view Wiltshire was able to be an example of good scrutiny in many areas, such as the MCIP work as detailed in minute 6, which had seen expressions of interest from other authorities who would be experiencing similar issues.

70 **Date of Next Meeting**

The date of the next scheduled meeting was confirmed as 8 September 2015.

71 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10.30 am - 1.45 pm)

The Officer who has produced these minutes is Kieran Elliott (Senior Democratic Services Officer), of Democratic Services, direct line (01225) 718504, e-mail [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

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# Wiltshire broadband deployment

Sarah Cosentino - Business Analyst,  
Wiltshire Council

Bill Murphy – NGA MD, BT



# Purpose of briefing

## Provide an overview on:

- The contract and outcomes
- Deployment
- Managing assurance
- Communications
- Progress to date
- Deployment challenges
- Phase 2

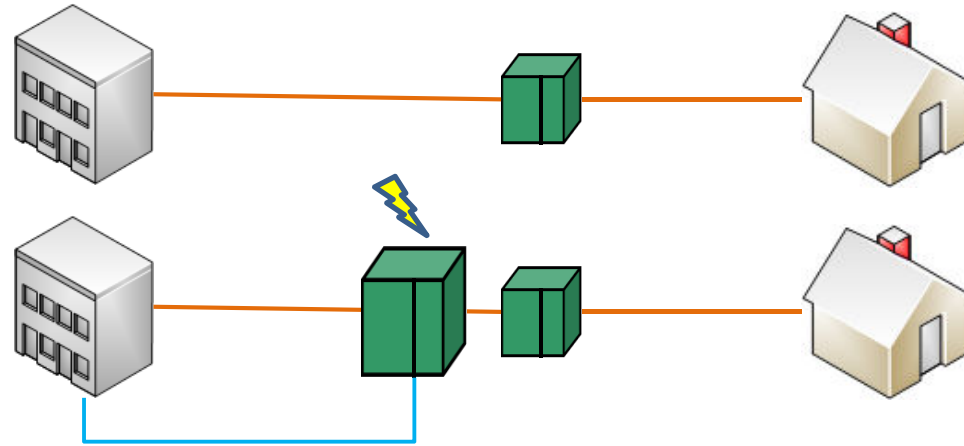
# The contract and outcomes

- Total investment fund of £30m
- The roll out of SFBB is restricted to the intervention area to comply with EU State Aid Law
- Roll out designed on technical grounds / best value for money
- March 2016 - 91% homes and business have access to superfast broadband (24Mbps and above)
- The contract provides re-investment opportunities to allow us to keep extending our roll out further

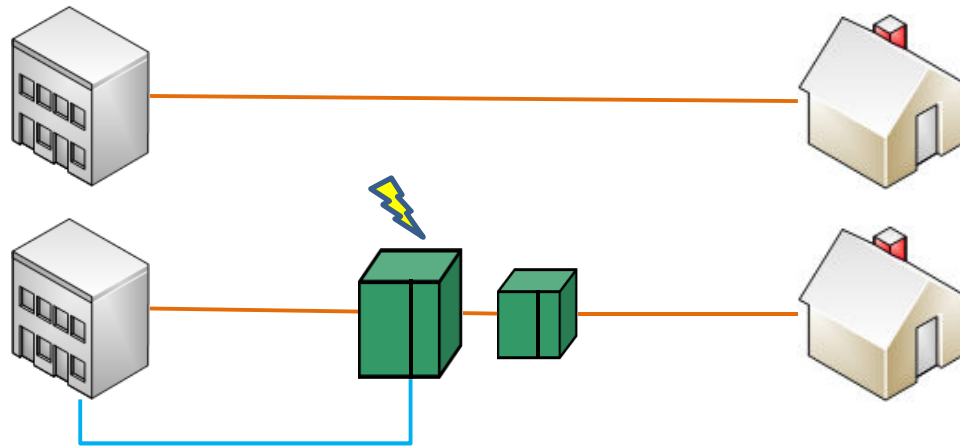
# Deployment



**ADSL Broadband  
Fibre to the Cabinet  
(FTTC)**



**ADSL Broadband  
(Exchange Only)  
Fibre to the Cabinet  
(FTTC)**



# Assurance

- Success is measured against actual quarterly THP (total homes passed) and speed targets
- Each structure when live feeds 'x' amount of premises and those homes will fall into various speeds buckets
- Quarterly targets are measured and payment made using the **Milestone to Cash process**
- The onus is on BT to demonstrate that they have fulfilled the quarter's contractual targets

# Assurance

- BDUK review the process quarterly before the grant payment is made
- BDUK complete bi-annual reviews of our processes and procedures and review our understanding of the process and contract
- BDUK found at their last formal review that the team has sound project management, a solid understanding and robust and comprehensive assurance processes
- South West Audit have met to go through the process and been very satisfied with the processes in place

# Communications

- What about me?
- Complicated message and changes daily
- Internal and external focus on the final 9% - needs to shift
- Myths circulating that are damaging and untrue

- Postcode checker, exchange area updates and registration online
- Communicate at local level with 'Community Packs' for when communities go live
- Visit to well served Parish Councils
- Focus on case studies and positive stories



# Progress to date

- 56,000 premises have been passed with fibre broadband
- 300+ new structures built across the county
- “It really has transformed the way we do business. Conversations with customers are far more productive. We can share videos of kit in operation via You Tube whilst talking to them because uploads are lightning fast” **Specialist Instruments Limited – Old Sarum, Wiltshire**

# Deployment challenges

- Supply chain issues - recruiting and retaining quality suppliers to deliver the service
- Blocked and broken ducting
- Highways Compliance - issues with noticing, reinstatements and SLG

# Phase 2 funding – progress to date

- Secured £3.11m funding
- £500k Wiltshire Council funding
- Called off existing BDUK Framework
- BT successful bidder
- 5300 homes SFBB
- Work is ongoing on the communications strategy to give a clear picture of who is in and who isn't

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# Community campus and hub programme position statement – update

Overview and scrutiny management committee  
7 July 2015

## Background

- **May 2009** - Programme set-up to rationalise property estate and provide fit for purpose accommodation for council services
- **Oct 2009** - The programme was extended to include a new community campus programme
- **July 2010** - cabinet report advised that the indoor leisure facility stock was outdated, inefficient and unsustainable for future use
- **Dec 2010** - The leisure review was published. The specification of leisure facilities for the future needed to be looked at in the context of campuses
- **Feb 2011** - cabinet/council approved the physical development of campuses committing an initial £30 million

## Background cont'd...

- **Dec 2011** - cabinet approved the business case for Corsham, Melksham and Salisbury
- **October 2012** - cabinet approved four further business cases for campuses in Calne, Cricklade, Pewsey and Tisbury
- **November 2014** - Delivery of the Campus Programme – position statement – cabinet also approved a hub model in Malmesbury



## Approved budget

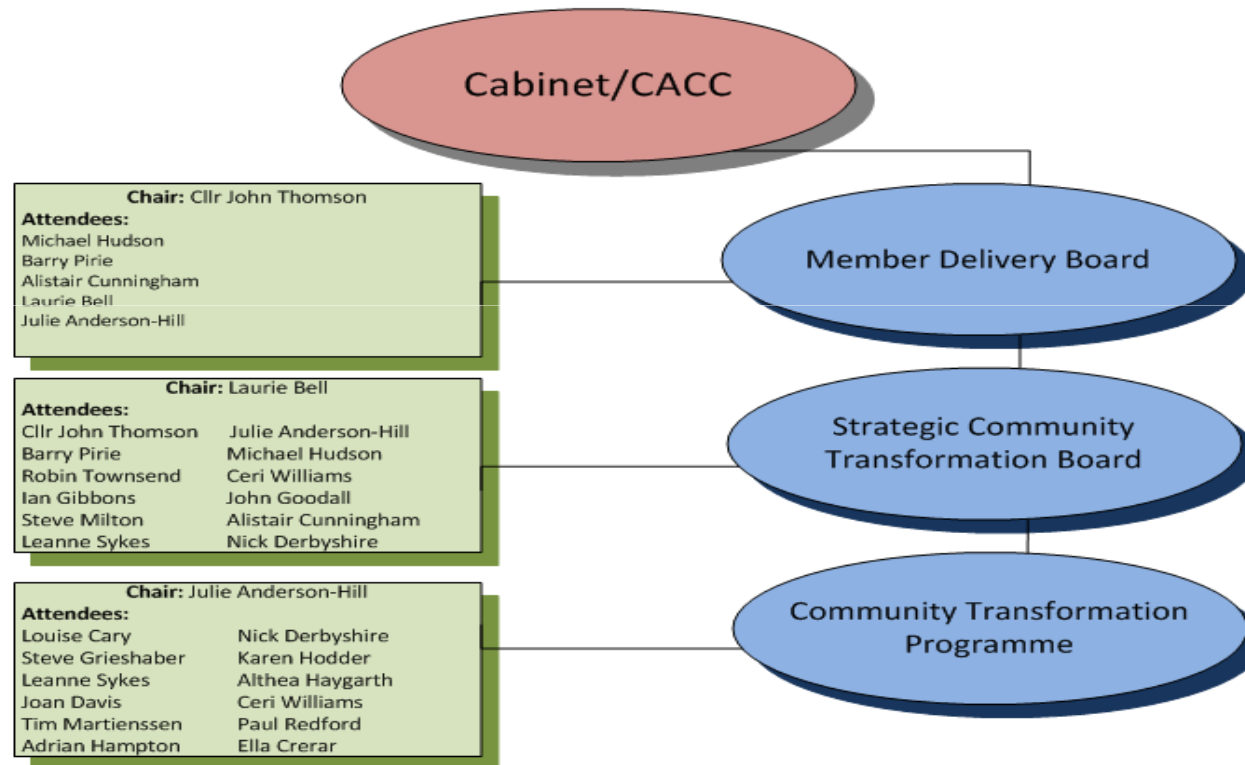
- Total Programme budget is £66.9m (excludes any third party contributions)
- Total programme £80m (including third party contributions)



# Approved campuses

- First tranche
  - Corsham
  - Salisbury
  - Melksham
- Second tranche of campuses
  - Calne
  - Cricklade
  - Pewsey
  - Tisbury

# Programme governance





# Approved campuses update

# Corsham - Springfield Community Campus



- Fully open - summer 2015
- New fitness suite opened 1 July
- Negotiations underway to locate Health Centre in campus

# Springfield Community Campus

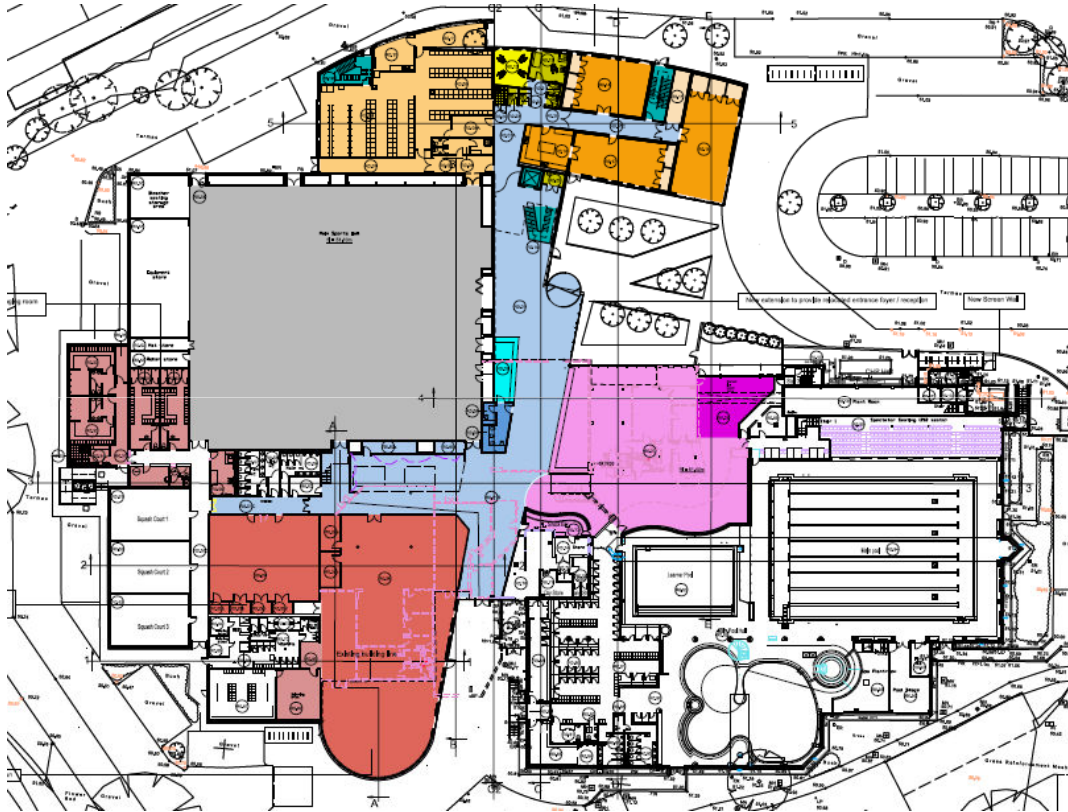


## Five Rivers Community Campus Salisbury

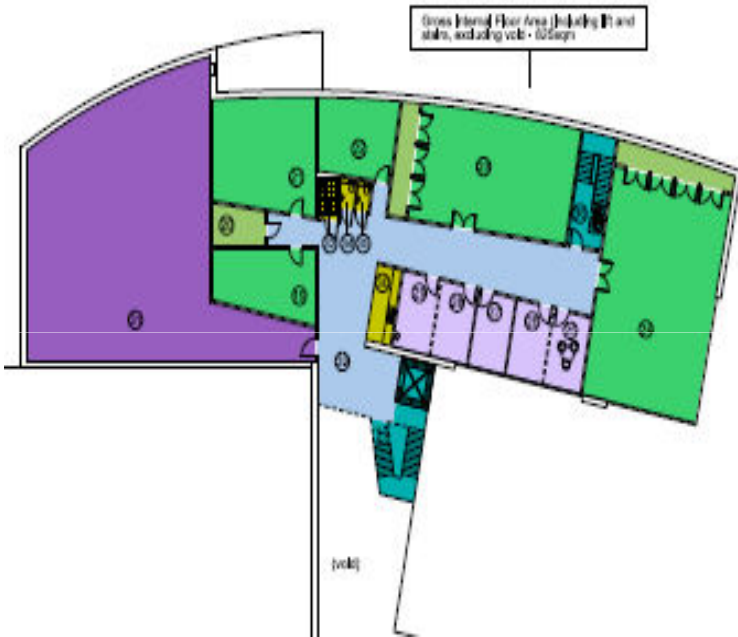


- Due for completion winter 2015/16
- Currently negotiating use of space with partners and community groups
- Refurbished and new leisure offer
- New office and community space
- Key feature – atrium space

# Ground floor



# First floor



# Five Rivers Community Campus



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# Melksham - Woolmore Farm

- Work underway to provide new football and rugby club facilities – open May/June 2016
- Budget - £7m
- Clubs will play at current location for 2015/16 season



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# Melksham Community Campus

- Build programme start date May 2016
- Completion and opening end 2017/early 2018
- Currently working on the design, costs and service provision including partner requirements



# Nadder Community Campus - Tisbury



- Campus build underway scheduled to open Feb 2016
- Leisure centre, library, business enterprise units, health space, community space
- Refurbishment of outdoor pool (£250K)

## Tisbury leisure centre



- Current leisure centre and children's pre-school scheduled to be demolished June 2016

## Calne – Beversbrook site



- Split site campus
- Outdoor leisure provision at Beversbrook
- Planning permission granted for:
  - All weather pitch (AWP)
  - Pavilion improvements
  - Toucan crossing
- Investment £350K

## Calne - Leisure Centre



- Currently run by community trust
- Shareholders agreed to transfer back to council
- All staff will be TUPED Jan 2016
- Feasibility and business case being developed to evaluate best option for investment

# Calne – central site library



- Existing Calne community hub to be co-located within the library
- Create a central community hub offering wide range of services and community space
- Designs being costed
- Cost circa £100K

# Cricklade Leisure Centre

- Currently run by community trust
- Shareholders want to continue to run the centre
- Possible asset transfer to the trust with investment
- Provide improved leisure offer
- Continue to provide library at Ockwells





# Malmesbury – Cotswold House



- Former youth club
- Indoor skate park attached
- Leased from landlord (2026)
- Adapting for multi-purpose community space
- Design underway for refurbishment

# The Vale Campus - Pewsey



- Planning approved
- Over approved budget
- Modifying plans and designs
- Reviewing services, partner requirements including adjacent academy





# Non-approved campuses update

## Royal Wootton Bassett Library site



- Possibility to create a community hub
- Working with the town council
- Create meeting space and multi-purpose community space
- Investment from town council
- Feasibility underway

## Royal Wootton Bassett - campus

- Land adjacent to the academy
- Owned by Oxford University
- Identified for development in local neighbourhood plan
- 1 of 2 options for new community safety centre (Wiltshire and Dorset Fire and Rescue)
- New leisure offer may be possible



# Campuses aligned to regeneration schemes

- Chippenham
- Trowbridge
- Warminster

# Chippenham – Monkton Park



- Negotiating with health to accommodate AWP
- Possibility to move library and café
- Create a community hub
- Feasibility underway for Monkton Park
- Feasibility complete for Chippenham – presented to area board last week

## Campuses aligned to regeneration schemes

- Trowbridge
  - Split site; County Hall and East Wing
  - Campus likely to be included as part of development – primarily health and leisure
- Warminster
  - Opportunity to rationalise estate; police, health and us
  - Police announced provision of new custody suite



## Other community areas

- Amesbury
  - Additional school place provision plus leisure
- Bradford on Avon
  - Cultural campus/offer
- Devizes
  - Need to rationalise health andn police estates
- Marlborough
  - Looking at assets and opportunities; particularly former youth centre and resource centre

## Other community areas

- Southern Wiltshire
  - Looking at hub models
- Tidworth
  - Town Council building new civic centre
- Westbury
  - Undertaking feasibility study
  - Looking at hub model at the library
  - Leisure offer at Leighton Fields

## Other areas of focus – work streams

- Campus operating models
- Revenue business cases for every campus – future sustainability models
- Governance models – both internal and external – working with the community
- Community engagement and involvement and role of area boards
- Communication – keeping communities informed and updated

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